



## COVIDsecure

### Manage COVID-19 Risks to Keep Everyone Safe

#### Transition Back to Work Safely and Protect Your Employees

As COVID-19 restrictions start to ease, organisational leaders will need to prepare to re-open their businesses. However, transitioning back to physical workplaces requires careful consideration of health and safety risks in order to protect your most important asset: your people.

ELMO COVIDsecure provides employers with a library of policy templates and resources to assist in establishing a transition plan. COVIDsecure also helps employers to implement processes to support ongoing risk management of COVID-19, tailored to your unique operating environment.

For those organisations that identify requirements to monitor employee vaccination status or require regular COVID-19 testing, COVIDsecure provides tools for your employees to easily submit their details for verification and monitor compliance.

#### Other modules also available in ELMO Engage



HR Core



Survey



Connect



Experiences



#### Track Vaccination and Test Status

Enable employees to easily submit vaccination certificates and COVID-19 test results.



#### COVIDsecure Template Library

Access ready-to-use COVID-19 HR policy templates which can be easily deployed to your employees.



#### Manage COVID-19 Risks

Use the dashboard with real-time visualisations of key metrics to encourage proactive risk mitigation.

### Key Benefits

ELMO COVIDsecure provides a library of COVID-19 HR policy templates that can be customised to suit your organisation's unique needs. These policies can be rapidly deployed to employees and benefit from in-built acknowledgement tracking. HR can prepare plans to re-open physical workplaces and establish and communicate processes for ongoing COVID-19 risk management.

For organisations that identify a requirement to track and monitor COVID-19 vaccination or test status, COVIDsecure enables configuration of policy rules to automate compliance monitoring workflow. This includes the ability to capture vaccination or test status for the entire workforce or targeted areas of the business (for example, by location, department or role), and to configure periodic expiry rules (for example, requiring employees to submit a test result every three days). Employees can easily submit their vaccination or test results, together with evidence for review and ongoing monitoring.

Administrators benefit from a powerful dashboard that provides a real-time view of key metrics to assist with ongoing COVID-19 risk management. Metrics include the vaccination status of your workforce, testing compliance (according to policy) and recent test results, together with clear identification of any positive tests so that HR can take proactive steps to safeguard the health and safety of all employees.



# COVIDsecure

## Key Features

- ✓ Access ready-to-use COVID-19 HR policy templates
- ✓ Enable employees to submit details of their COVID-19 vaccination status and test results
- ✓ Compliance policy rules for targeted assignment and time-based expiry
- ✓ Configurable approvals
- ✓ File upload functionality to enable compliance verification checks
- ✓ Real-time COVID-19 dashboard to improve visibility of key risk metrics
- ✓ Configurable notifications and email alerts
- ✓ Strict access controls for sensitive data management

## Great alone, better together!

Harness additional benefits from ELMO COVIDsecure by adding these complementary modules:



### Learning

Provide your employees with relevant training to facilitate COVIDsafe practices, both at home and in the workplace.



### HR Core

Manage leave entitlements to support employees during COVID-19-related absences.



### Onboarding

Equip your new starters with the training and information they require to adhere to COVID-19 policies as part of their onboarding experience.



### Experiences

Provide employees with personalised experiences to support them during key transitions, such as returning to the office.



### AUSTRALIA

[elmosoftware.com.au](https://elmosoftware.com.au)  
[contactus@elmosoftware.com.au](mailto:contactus@elmosoftware.com.au)

**1300 884 510**

ASX:ELO

### NEW ZEALAND

[elmosoftware.co.nz](https://elmosoftware.co.nz)  
[contactus@elmosoftware.co.nz](mailto:contactus@elmosoftware.co.nz)

**0800 884 510**